



Nebraska Association of Collegiate Registrars and Admissions Officers

BOARD OF DIRECTORS

MINUTES OF BOARD OF DIRECTORS MEETING

THURSDAY JULY 22ND, 2009 – OMAHA, NEBRASKA

The Board of Directors held its regularly scheduled meeting on Thursday July 22nd 2009 at the residence of President Elect Jason Blohm in Omaha, Nebraska. President Hammond was declared the meeting convened at 10:08 a.m.

BOARD MEMBERS

- Amy Hammond, President..... Present
- Jason Blohm, President Elect..... Present
- Kelly Rippen, Past President. Present
- Melinda Stoner, VP Communication..... Present
- Mike Kolker, VP Membership..... Present
- Jennifer Verhein, VP Education and Prof Development..... Present
- Kevin Halle, Secretary..... Absent
- Allison Junker, Treasurer..... Present



Jason Blohm motioned and Mike seconded to approve the day’s agenda with some additions.

MOTION CARRIED

The minutes from the previous meeting was distributed by electronic means prior to this meeting. Jennifer moved and Allison seconded to approve the minutes from May 27th, 2009

MOTION CARRIED

Treasurer’s Report: NACRAO has received 38 of the 100 institutional membership renewals. Allison is working with Les Monroe regarding EPP confirmation. Important to make sure they are renewed members so they are eligible for EPP’s

Allison presented the Treasurer’s Report as of 7/22:

Checking:	\$2,188.73
Savings:	\$5,352.03
CD:	<u>\$13,624.58</u>
	\$21,165.34 (Previous Balance=\$25,918.76)

Allison moved and Jason seconded to approve the Treasurer’s Report.

MOTION CARRIED

PRESIDENTS REPORT, Amy Hammond

The 2009 N.O.W Tour was a huge success. Thank you notes were passed around during the meeting for board members to read.

Transfer Committee—No update.

PRESIDENT-ELECT REPORT – Jason Blohm

Jason presented on the Local Arrangements Committee agenda including planned meals. The LAC is trying hard to keep registration under \$120.00. The Board acknowledged that their task is difficult as the Cornhusker Marriott is a higher priced conference facility.

Jason will follow up on Tuesday nights proposed “Dinner on your own” to see if the Board is needed for the idea of having Dinner with members of the NACRAO Board.

PAST PRESIDENT – Kelly Rippen

Kelly was absent, but Amy will meet with Kelly regarding some “issues” with Nominations & Election Committee and move forward with a slate of candidates for Board to review.

VICE PRESIDENT’S REPORTS

VP COMMUNICATION, Melinda Stoner

There is an issue with Les’s request regarding EPP due in May. Strategy session by the Board with the result: Ask Les Monroe to come to an upcoming meeting to discuss this. Amy will communicate this to Melinda so she can extend the invite.

Technology—Matt Schill plans to present at Fall Conference regarding webcam usage for committee work, etc.

VP EDUCATION AND PROF DEVELOPMENT, Jennifer Verhein

The Registrar Professional day went great. Diversity and Multiculturalism committee did a wonderful presentation about dealing with difficult people. The presentations got people talking and involved.

John Streedbeck (wonderful) was keynote speaker. Provided updates on VA Benefits.

Matt Schill---Registrar of the Future Book discussion—Inside the Magic Kingdom

Administrative Professional Day is underway. Lina (UNO) will present as well as a discussion on workplace safety.

High marks were given to the Admission’s Committee for restructuring the workshop to have a great balance between social and constructive information.

VP MEMBERSHIP, Mike Kolker

Promo Items: Pens and magnet examples were distributed. Water Bottles and Business Card holders as well as USB drives will be delivered soon. The USB drives will arrive the day before the New Counselor Workshop. Mike will work with Kelly's Trophies for brushed silver with black letter.

Issues for research committee were discussed. Ericka Volker has appealed to the Board to discuss statewide articulation issues. She would like to send a survey to NACRAO members and present at Fall Conference. Many questions were asked. What is the purpose of gathering this info? Mike will contact Erika to discuss what exactly she wants from us (services, funding, wants to consult us)? We can offer our membership information to her for research purposes and the Board would be willing to review a survey SHE creates for distribution to the NACRAO membership.

OTHER BUSINESS:

Reimbursement to NACRAO members speaking at NACRAO events was discussed. **Jennifer made motion** that NACRAO members not be compensated for time as speakers at NACRAO events (except for emergency cars for NOW Bus Tour). Special consideration will be given if topic is not related to work and vacation time is taken from their institution. However, guest speakers *who are not* NACRAO members will be compensated via fees, travel reimbursement, etc. NACRAO will offer mileage reimbursement and meal at event as starting point. **Seconded by Mike. MOTION CARRIED**

Guest Ed Siffring:

Ed has worked on creating a budget proposal form for all committee to use prior to the year's events.

Jason moves to approve the budget proposal offered by Ed and as the first action item VP's will contact each committee to identify next year's chair. **Second by Amy. MOTION CARRIED**

Allison will create budget worksheets that will include expenses in 2007 and 2008.

Amy moves that Budget Coordinator will be Ed Siffring until further notice as we formalize this process and move forward. **Seconded by Allison. MOTION CARRIED**

At 12:12 President Amy Hammond, adjourned the July NACRAO Board meeting. Minutes taken by Jason Blohm and prepared by Kevin Halle, NACRAO Board Secretary.

Kevin Halle, Secretary
NACRAO Board of Directors

Amy Hammond, President
NACRAO Board of Directors