



Nebraska Association of Collegiate Registrars and Admissions Officers
BOARD OF DIRECTORS

MINUTES OF MARCH MEETING

Wednesday March 31st , 2010

The Board of Directors met for its scheduled meeting on Wednesday March 31st, 2010 at Creighton University, Omaha, Nebraska. President Blohm declared the meeting convened at 10:23 a.m.

BOARD MEMBERS

- Jason Blohm, President..... Present
- Matt Schill, President Elect..... Present
- Amy Hammond, Past President..... Absent
- Melinda Stoner, VP Communication..... Present
- Mike Kolker, VP Membership..... Present
- Michael Driskell, VP Education and Prof Development.....Via Skype
- Kevin Halle, Secretary..... Present
- Tod Martin, Treasurer..... Present

OTHERS PRESENT

No Guests

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Jason Blohm motioned to approve the agenda for this meeting, seconded by Tod Martin
MOTION PASSED

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The minutes from the Winter Board Retreat meeting held in February were distributed to Board members prior to the meeting electronically. Kevin motioned to approve the minutes with note that all corrections were made. Melinda Stoner seconded. Minutes will be submitted to the tech committee to be posted on NACRAO.org
MOTION PASSED

The board discussed once minutes are distributed via email and corrections are made that there be a motion to approve via email and then note the approval in the next meeting’s minutes accordingly. Jason encouraged board members to review the minutes as soon as possible and Kevin can send an update for final approval. The sooner minutes are approved the sooner they can be posted for membership view.

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Tod Martin presented the Treasurer's Report as of March 31st, 2010 to the board.

Checking:	\$3,983.75	
Savings:	\$4,087.20	
CD:	<u>\$13,827.90</u>	
TOTAL:	\$21,898.85	(Previous Balance = \$22157.96)

Tod proposed moving \$2,000 in funds out of the checking to savings account. Some discussion was held. Membership notices will be sent out late April early May so funds will be coming in. Tod mentioned the possibility of getting a NACRAO credit card to take advantage of points back. Kevin mentioned that it is in fact a line of credit and further discussion was held and tabled for a later time. Jason mentioned that we will accept it as submitted but wait on approval for the audit.

PRESIDENTS REPORT, Jason Blohm - Midland Lutheran College

Jason discussed he would like to establish specific items for a Board budget proposal. The board discussed specific items that would be annual expense. There was some discussion as to why the printing of the membership directory is under the Treasurer. Further discussion was held, delayed to new business. Jason will list items and submit to budget coordinator Ed Sifring. Jason will submit the LAC and Board budget together for approval by Ed.

Jason is planning the social event for NACRAO at AACRAO to be held in New Orleans, LA.

Past President Report, Amy Hammond, the University of Nebraska at Kearney

Amy Hammond no report due to registration obligations on her campus.

President-Elect, Matt Schill – Creighton University

Matt contacted Kelly in February in regards to the LAC, to have her and the committee begins thinking about Fall Conference. Web registration should be posted in July. They are encouraging LAC committee members to find at least three members to commit to presenting for fall conference. The conversation will continue in its planning. The board noted that it is important that things continue and communication be at its best for success of the conference.

VICE PRESIDENTS REPORTS

VP Communication, Melinda Stoner

Post-Secondary Planning/EPP Committee – Two additional NACRAO members have volunteered to be on the Post-Secondary Planning/EPP Committee. Co-Chair Les Monroe contacted his committee members to find a date in April to plan the EPP and college fair calendars for 2010.

Technology committee – The president’s blog has started and Matt has discussed with Lisa at Bryan LGH about meeting soon to discuss web development and issues. He would also like to address NACRAO ‘s presence on Facebook. Melinda added praise comments for Matt for adding picture updates to the site in a timely manner. Jason mentioned he commits to updating his blog and encourages members to check the website often.

VP Education & Prof Development, Michael Driskel – MidPlains Community College

Admissions committee will be meeting April 9th. Jen Agnew with UNO is chair.

Multicultural Committee – nothing new to report

Administrative Assistant Workshop is scheduled to be held Oct 11 & 12th

Registrar Committee – will be meeting via email. They are considering speakers for their workshop. Their meeting is typically held in late June.

Vice President Membership, Mike Kolker

Nothing new to report. Discussion was held on the evolving role the Vice President of Membership plays on the board and how it can best serve the NACRAO membership. Jason asked Mike to inquire to the honorary membership committee and to detail their point scale used for nominations/selection.

New Business:

The discussion continued about the future leadership of NACRAO and up and coming members and the possibilities of those members being future Board members. The Board really wants to encourage committee membership and inquiry as to what the Board actually does, and what each board member’s function is.

Dana College has been purchased by an outside entity, (for profit) the board discussed those changes and how that situation may affect membership and therefore reflected appropriately in the NACRAO by-laws.

Further discussion was held on Vice President of Membership and it's role. Additional thoughts were shared about looking a little closer at each VP's responsibilities and making sure they are consistent with the NACRAO constitution. Mike Kolker will look at his role specifically and have a proposal for the board to consider.

The role of the research committee was reviewed as well and possibilities were discussed. It was acknowledged that there is research out there that is important to the organization and everyone as working professionals. The board discussed ways to tap the research that exists or is being conducted right now among the membership in their possible "in progress" degree programs.

It was noted the next NACRAO Board Meeting will be held at York College in York, Nebraska on Wednesday April 28th, 2010.

The Board adjourned at 1:12 p.m.

Minutes prepared by Kevin Halle, NACRAO Board Secretary.

Kevin Halle, Secretary
NACRAO Board of Directors

Jason Blohm, President
NACRAO Board of Directors