



Nebraska Association of Collegiate Registrars and Admissions Officers
BOARD OF DIRECTORS

MINUTES OF BOARD MEETING

WEDNESDAY MARCH 18th, 2009

The Board of Directors met for its scheduled meeting on Wednesday March 18th, 2009 at Omaha, Nebraska. President Hammond declared the meeting convened at 10:13 a.m.

BOARD MEMBERS

Amy Hammond, President.....	Present
Jason Blohm, President Elect.....	Present
Kelly Rippen, Past President.	Absent
Melinda Stoner, VP Communication.....	Present
Mike Kolker, VP Membership.....	Present
Jennifer Verhein, VP Education and Prof Development.....	Present
Kevin Halle, Secretary.....	Present
Allison Junker, Treasurer.....	Present

OTHERS PRESENT

NONE



The minutes from the previous meeting were distributed among the members via email prior to. Jason Blohm MOVED and Allison Junker SECONDED to approve the minutes of the following meetings:

1. January 8th & 9th, 2009 NACRAO Board Retreat

MOTION CARRIED

Allison Junker presented the Treasurer’s Report as of January 9th, 2009 to the board.

Checking:	\$4,572.46
Savings:	\$8,040.89
CD:	<u>\$13,624.58</u>
TOTAL:	\$26,237.93

Allison Junker MOVED and Mike Kolker SECONDED to approve the Treasurer’s Report.

MOTION CARRIED

Presidents Report, Amy Hammond – The University of Nebraska- Kearney

Amy discussed the N.O. W. Bus Tour's current activities. The co-chairs are coordinating a pre-trip around to the host schools at this time. Amy presented the proposed budget for the 2009 5th annual Tour of \$4800.00.

Allison Junker MOVED and Jason Blohm SECONDED to approve the NOW Tour Budget.

MOTION CARRIED

Amy discussed that she will send approved budgets to Ed Siffring to be put together as he is overseeing the process

Amy reminded the Board of the NACRAO at AACRAO activity. So far 20 members have said they will attend the event this year. There will be an opportunity to socialize and network with NACRAO members and the national conference.

Future Conference Sites were discussed. North Platte was presented by Jason, and Columbus was presented by Allison. Amy said she would like to at least book one year out beyond the current year, with a possibility of two years in advance.

Mike Kolker MOVED and Kevin Halle SECONDED to approve the approve North Platte as the 2010 location for the NACRAO Fall Conference.

MOTION CARRIED

Amy will begin contract work with North Platte for the 2010 fall conference.

There is no report from the Transfer Ad-Hoc Committee at this time.

Past President Report, Kelly Rippen, Mid-Plains Community College

Kelly was absent but Amy reported on her behalf. The nominations and election committee has been formed and Kelly will send the Board an email update.

President-Elect, Jason Blohm – The University of Nebraska-Omaha

Jason reported that the local arrangements committee met and toured the 2009 conference site in down town Lincoln. Discussion is being held on possible themes. Plans may include an off-site event as well. Jason presented the idea of solidifying a deal for hotel prices at a specific location like the Cornhusker for an alternate year location. Discussion was held on not wanting to commit to one location but to keep it rotating. Jason noted he will be in contact with AACRAO to invite a representative from the AACRAO board to attend the Fall Conference. Melinda recommended the LAC committee to be working with the technology committee sooner this year to post things to the website which will also allow for on-line registrations etc. Some discussion was held on establishing a PAY Pal Account allowing members to register and pay via those services. Melinda will be in touch with the tech committee.

Vice Presidents Reports**VP Communication, Melinda Stoner**

Melinda reported on the Post-Secondary EPP planning committee – Les Monore reported to her that they have not met yet but will be soon.

Melinda reported that she and Matt Schill drove to Kearney for a Technology Committee. They also met with Scott Mclaughlin the NACRAO website manager, and all of the members of the technology committee. Scott displayed the website and explained how to make changes and updates. He presented recent additions to the website: The President’s Welcome and BLOG. Discussion was held on how to show that the blog has been updated creating a link of some sort to the update. They talked about if a login would be necessary on the website for members to access the blog. Jason noted that it wouldn’t be necessary so people still can access the information and make it user friendly. It was mentioned that we are trying to drive members to use the website and wanting people to go there more. Keeping it open would help keep it that way. Scott showed the committee other features and capabilities (RSS feeds, feedback form, scripts, links to Google maps etc.) All Board members pictures are also now posted on the website. Discussion was held on posting board minutes once approved at the board meeting accordingly. Melinda asked the board to share ideas if there are any concerning the website and utilizing the possibilities. Jennifer mentioned posting a note to the website advertising the Board meeting to welcome any concerns or questions before the meeting. Jason mentioned creating a “committee” or group who could share and network through the website. Jason noted he was glad to see the progress with the NACRAO website and noted it has come a long way.

VP Education & Prof Development, Jennifer Verhein

New Counselor workshop has submitted their budget for the workshop to be held in August. The committee continues to meet and plan. The budget was discussed in items. The committee is exploring ways to share information in a more efficient way versus copies. Discussion was held on possibilities of sharing the information in environmentally friendly ways for all workshops and the fall conference. In addition to other items, Mike will price quote the USB drives as an option.

Kevin Halle MOVED and Jason Blohm SECONDED to approve the budget for the New Counselor Workshop to be held in August.

MOTION CARRIED

Diversity & Multiculturalism – has not communicated current activities but Jennifer will contact them and invite them to both Fall Conference and Registrar’s workshops

Allison reported on the Registrar committee. They will be meeting soon for their June scheduled workshop.

Registrar Professional Development Committee – is working on what has become its annual summer workshop for Registrars.

Vice President Membership, Mike Kolker

Mike presented quotes from vendors with promotional items for NACRAO. He suggested using a magnet with the logo and website versus a paper tri-fold brochure which may get members to utilize the website even more. Mike presented and discussed various promo items and price quantities to the board and discussion was held accordingly. Mike will get samples of items for the Board to consider ordering for NACRAO events.

Honorary Membership Committee – nothing to report right now

Research Committee – Mike discussed the limited activity of the Research committee and would like to expand the duties and try and enhance what the committee does. He is exploring the idea of a retreat with the committee and spending sometime on topics to be researched and get the committee members involved with whatever is deemed beneficial to the membership. Amy suggested whatever research is completed with the committee that the information gathered be presented at the Fall Conference. She also mentioned the possibilities of utilizing the information that is published through AACRAO as well that can be brought to the state level through a fall conference session. Further discussion was held on other options on really utilizing the possibilities of the research committee.

Kevin will continue his research for the purchase of a laptop computer.

At 12:00 noon. President Amy Hammond, adjourned the March NACRAO Board meeting.

Minutes prepared by Kevin Halle, NACRAO Board Secretary.

Kevin Halle, Secretary
NACRAO Board of Directors

Amy Hammond, President
NACRAO Board of Directors