



Nebraska Association of Collegiate Registrars and Admissions Officers

BOARD OF DIRECTORS

MINUTES OF BOARD OF DIRECTORS MEETING

WEDNESDAY MAY 27th, 2009

The Board of Directors held its regularly scheduled meeting on Wednesday May 27th, 2009 at the University of Nebraska – Kearney. President Hammond declared the meeting convened at 10:22 a.m.

BOARD MEMBERS

- Amy Hammond, President..... Present
- Jason Blohm, President Elect..... Present
- Kelly Rippen, Past President. Present
- Melinda Stoner, VP Communication..... Present
- Mike Kolker, VP Membership..... Present
- Jennifer Verhein, VP Education and Prof Development..... Absent
- Kevin Halle, Secretary..... Absent
- Allison Junker, Treasurer..... Present



Amy Hammond moved and Jason Blohm seconded to approve the day’s agenda. **MOTION CARRIED**

The minutes from the previous meeting was distributed by electronic means prior to this meeting. Amy moved and Melinda seconded to approve the minutes from Wednesday March 18th, 2009 **MOTION CARRIED**

Treasurer’s Report: Letters were sent to 72 institutions for 2009-10 NACRAO membership renewal. Some responses have already been received. Allison presented the Treasurer’s Report as of 5/27:

Checking:	\$5326.59
Savings:	\$8,047.10
CD:	<u>\$13,624.58</u>
	\$25,918.76 (Previous Balance=\$25,959.45)

Allison moved and Jason seconded to approve the Treasurer’s Report. **MOTION CARRIED**

PRESIDENTS REPORT, Amy Hammond

NOW Bus Tour on June 15-18 is arranged and ready to go. EducationQuest suggested hiring a lawyer to draft a waiver for guidance counselors to sign; Board agreed that this was not necessary. Only member institutions will be allowed as a stopping point on the tour. The tour schedule will be left up to the committee each year.

Transfer Fair Committee – no news to report

Future Sites for Fall Conference

2010 North Platte – Sandhills Convention Center – November 10, 11, 12

2011 Omaha – will check with Omaha Chamber for possible conference locations

2012 Hastings

The board decided against purchasing a laptop for the secretary at this time, due to upkeep with software, responsible party if something happens to the laptop.

NE Board of Education – After much discussion, it was decided that it wouldn't be beneficial for the Board of Education to be a NACRAO member, since they will still be invited to present at our Fall Conference and possibly other events as appropriate, and the BOE can still utilize our listserv when needed. Amy will call the rep for the BOE who asked about this and will explain.

PRESIDENT-ELECT REPORT – Jason Blohm

Jason reported on the Local Arrangements Committee. Dinner out for New Member event will be paid by each member, however, appetizers and one beverage per person will be paid by NACRAO. There will be NACRAO reps at 3 different restaurant locations and members can choose which restaurant to eat at. Keynote speaker options were discussed. NACRAO board members will consider presenting at the Fall Conference as needed. One option is to have each of us speak about our positions on the board and our work with committees. An AACRAO rep will be at the Fall Conference, but we don't know who yet.

VICE PRESIDENT'S REPORTS**VP COMMUNICATION, Melinda Stoner**

Melinda reported the EPP/College Fair schedule has been set and distributed. There was concern that the schedule was already distributed, the Board now, would have no choice but to approve additional fees that were required by host locations, (i.e. \$95.00 insurance fee required by Assumption Arena) In the future, Melinda will request the EPP/College Fair Committee submit the calendar to the Board before it is distributed, as well as a budget for each. Melinda moved and Mike seconded to approve the \$95 insurance fee required by Assumption Arena for the Chadron EPP in October.

MOTION CARRIED

VP EDUCATION AND PROF DEVELOPMENT, Jennifer Verhein

Jennifer was absent, but Allison reported on:

Registrar Professional Development Day – Registration forms went out to the entire membership. They will hopefully have someone from the Veterans Administration come and speak to the group about changes in VA benefits. The book discussion will be “Inside the Magic Kingdom”. Other topics for the day include a presentation by the Diversity Committee, the Registrar’s Office of the Future, and a round table discussion. The event is on June 26th at CCC in Grand Island from 9am – 3pm.

Charlene Wilcox is chairing the Administrative Staff Committee.

VP MEMBERSHIP, Mike Kolker

Mike reported that he would like to get the Research Committee together this summer in person and brainstorm topics that would apply to all and then present their findings at the Fall Conference. A topic he had in mind is social networking technology in higher education as it relates to admissions, marketing and alumni. Another possibility for research is how the economy has affected institutions of higher learning – who is booming in this economy. A third topic is Federal/State legislation. The Board agreed that at this time, there was not enough interest among members for enrollment management certification programs.

Mike brought up the idea of purchasing storage totes for all of the NACRAO promotional items and to create an inventory which includes the amounts and location of the items. He also shared further information about new promotional items, including magnets, pens, stainless steel water bottles, business card holders, lapel pins, nametags, and USB ports.

At 12:45 President Amy Hammond, adjourned the March NACRAO Board meeting. Minutes taken by Melinda Stoner and prepared by Kevin Halle, NACRAO Board Secretary.

Kevin Halle, Secretary
NACRAO Board of Directors

Amy Hammond, President
NACRAO Board of Directors